IT Strategic Planning (ITSP) & the
2005 Recommended Technology Investment Projects (RTIP) Report
List of Action Items

ACTION	RESPONSIBLE PARTY	SCHEDULED COMPLETION DATE ITSP	SCHEDULED COMPLETION DATE RTIP	STATUS
DPB Issues 2005 Strategic Planning Guidance	DPB	April 25		√
VITA Issues 2005 IT Investment Guidance	PMD	May 12	May 12	√
VITA Implements Phase 1 - CATSPA	BSS/PMD		May 16	√
Agency Input of Major IT Project Proposal Information into CATSPA	AGENCIES	May 17 – May 31 (June 10th extension)	May 17 – May 31 (June 10th extension)	√
VITA Implements Phase 2 - CATSPA	BSS/PMD		June 1	√
Agency Input of Non-Major IT Projects and Procurements	AGENCIES	June 1 – July 14		
PMD to Rank and Score Major IT Projects	PMD		June 10 (June 17th extension)	√
PP&A to Conduct EA Review of Major IT Projects	PP&A		June 10 (June 17th extension)	√
Agency Certifies Major IT Projects Information for RTIP 2005 in CATSPA	AGENCIES		June 15	
VITA Submits Draft RTIP 2005 to ITIB	PMD		July 8	
Agency Certifies Agency IT Strategic Plan Information in CATSPA	AGENCIES	July 15	July 15	

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ACTION	RESPONSIBLE PARTY	SCHEDULED COMPLETION DATE ITSP	SCHEDULED COMPLETION DATE RTIP	STATUS
Commonwealth CIO/IT Investment Board Approves RTIP 2005	ITIB		August 10	
Final RTIP 2005 Report to Governor and General Assembly	ITIB		September 1	
Agency Strategic Planning Updates in Support of Budget Decision Packages	AGENCIES	September 20		
Agency Strategic Planning Updates in Support of the Governor's Budget	AGENCIES	January 2006		
Agency Strategic Planning Updates to Align with the Finalized Budget	AGENCIES	May 2006		
DPB to Approve Agency Strategic Plans	DPB	June 2006		
Commonwealth CIO to Approve IT Component of Agency Strategic Plans	PMD/CIO	June 2006		